

# 9<sup>th</sup> Annual Clay County Back to School Fair August 7, 2010

July 10, 2010

Dear Clay County Service Provider:

This letter is being sent to invite you and your agency or organization to have a booth at the 9<sup>th</sup> Annual Clay County Back to School Fair.

This is a special fair where children K-12 whose families meet the income guidelines can receive free school supplies. The fair obviously is held just before school starts in August, and often families of the 200 or so kids who come are looking for out side of school activities for their children. That's where you come in.

We will have free space at the Back to School Fair where you may set up a booth to let people know about your organization. In the past we have had a variety of booths where information, sign-up sheets and small give-away items have been available for students. If you are interested in having a booth this year, please complete the enclosed form and return it to me by July 31, so we can make plans for your space.

The fair will be held at the Clay County Community High School commons area from 9:00 to 11:00 am and you will be able to begin setting up your booth at 8:00 that morning. Our experience has been that many families are waiting when the doors open at 9:00, so you will want to be ready by then. Also, you will need to have someone man your booth until 11:00, as we will be kept busy handing out school supplies.

The Clay County Education Endowment, Pawnee Mental Health, and members of the Clay County Resource Council fund and/or assist with the Back to School Fair, and we hope you will join with them in making the fair a success again this year.

Please don't hesitate to let me know if you have any questions about having a booth at the fair. We do hope you will be able to join us for this important and fun event.

Sincerely,

Laurie Logan  
BTSF Committee

Enclosure



9<sup>th</sup> Annual Clay County  
Back to School Fair  
August 7, 2010



\_\_\_\_\_ Yes, our agency would like to have a booth at the  
Back to School Fair.

\_\_\_\_\_ No thanks not this year.

Name of Agency \_\_\_\_\_

\_\_\_\_\_ number of tables needed for your booth

\_\_\_\_\_ number of chairs needed for your booth

(the tables that are usually used are round, if you would like an  
rectangular table please make a note on this page.)

Please email your booth request information to:

[laurielogan@usd379.org](mailto:laurielogan@usd379.org)

Or mail to: Laurie Logan

PO Box 97

Clay Center KS 67432

Or call Laurie at 785-632-1127